

MINUTES OF A MEETING OF THE LICENSING COMMITTEE HELD IN COUNCIL CHAMBER,  
CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON THURSDAY, 21 MAY 2015 AT  
10.00 AM

Present

Councillor R Williams – Chairperson

GW Davies MBE	PA Davies
RD Jenkins	B Jones
HE Morgan	E Dodd
DRW Lewis	P James
JE Lewis	

Officers:

Katia Daw	Lawyer
Yvonne Witchell	Licensing & Registration Manager

1. APOLOGIES FOR ABSENCE

Apologies were received from the following Member for the reasons so stated:

Councillor C James – Unwell  
Councillor E Venables - Holiday

2. DECLARATIONS OF INTEREST

None received

3. APPROVAL OF MINUTES

RESOLVED: That the minutes of the meeting of the Licensing Committee held on 19 March 2015 were approved as a true and accurate record

4. APPOINTMENT OF LICENSING SUB-COMMITTEE(S)

The Licensing and Registration Officer provided the Committee with a report that proposed the Membership of the Licensing Sub- Committee. It was proposed that the Licensing Committee continue with the existing arrangements and approve the formation of two panels sitting on a rota basis with each Sub- Committee consisting of seven Members of the Licensing Committee and chaired by the Chairperson and the Vice Chairperson of the Licensing Committee where possible. She suggested that in the event that the Chair or Vice Chair are not able to attend their respective Sub-Committee meeting, a chair will be elected from those in attendance.

RESOLVED: The Committee approved the formation of two panels sitting on a rota basis each consisting of seven members of the Licensing Committee which are as follows:

Sub-Committee A:  
Councillor P James  
Councillor RD Jenkins  
Councillor B Jones  
Councillor JE Lewis  
Councillor HE Morgan  
Councillor E Venables  
Councillor R Williams

Sub-Committee B:  
Councillor GW Davies  
Councillor PA Davies  
Councillor E Dodd  
Councillor CJ James  
Councillor PN John  
Councillor DRW Lewis  
Councillor DG Owen

The Licensing Sub-Committees will undertake licensing functions, including taxi licensing and street trading as set out in the Council's Constitution

5. APPOINTMENT OF LICENSING ACT 2003 SUB- COMMITTEE(S)

The Legal and Registration Officer gave a report to the Committee which proposed the membership of the Licensing Act 2003 Committee Sub-Committees. She asked the Committee to approve the formation of further Sub-Committees consisting of three Members of the Licensing Act 2003 Committee to determine applications under the Licensing Act 2003 and Gambling Act 2005. She proposed that the Licensing Act Committee 2003 Sub-Committees are chaired by the Chairperson of the Licensing Act 2003 Committee where possible. In the event that the Chair or Vice Chair is not able to attend, a Chairperson will be elected by the Committee. The Legal and Registration Officer also asked the Committee to approve an informal substitution system, whereby if Members of one Sub-Committee were not available to attend Committee, Members from the second Sub-Committee could be called upon which would again, be on a rota basis with geographical locations taken into consideration.

RESOLVED: That Committee approved:

1. The formation of Licensing Act 2003 Sub-Committees consisting of three Licensing Act 2003 Committee Members sitting on a rota basis; to be chaired by the Chairperson or Vice Chairperson of the Licensing Act 2003 Committee where possible
2. That the relevant functions set out in the Constitution Part 3 Responsibility for Functions are delegated to the Licensing Act 2003 Sub-Committees and Officers

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3. The proposal of an informal substitution system on a rota basis, should members of one Sub-Committee be unable to attend their Committee meeting

The meeting closed at 10:15am